



ASSESSMENT: CAS REVIEW (YEAR ZERO) DUE DATE: JUNE 30TH

(Upcraft & Schuh, 2001)

Offices outside of Academic Affairs and Student Services have responsibilities that significantly impact the services and operation of a college. Assessment is a vehicle to demonstrate contribution to institutional mission, goals, and strategic objectives. Additionally, offices outside of these two divisions also promote skill development among a diverse set of constituents. Determining the effectiveness and moving beyond satisfaction of services allows

Familiarize yourself with the website section on Year Zero deliverables, resources, templates, and instructions.

Familiarize yourself with the Council for the Advancement of Standards are professional standards for Higher Education. The review cycle will cover several of the 12 common criteria categories (referred to as general standards) found in the CAS functional area review handbook located in a folder on the OneDrive labeled Assessment outside SSEM.AA. The below categories will be addressed during this review year and should be used in the development of the departments Mission Statement, Goals, and Program/Student Learning Outcomes:

Part I. Mission

Part II. Program and Services

Part III. Student Learning, Development, and Success

There are activity worksheets to help in the review/development process of Mission Statements, Goals, and building Program/Student Learning Outcomes. Once these three components of the review are completed, the department lead/director should submit their Mission, Goals, and PSLOs to Web Content Specialist in Marketing and Communication for t2245k13.7(u)-0.7(s)-4.7(i)-3.2 (t)-6.315 T3 Le7ent (n)5.3 (d)5.2 TJ0.04ieLe6()TjEMC /P AMCID 12 B4C 0.439 0.44 D.79 rg/TT1 1 T